

## **FINANCIAL ALGEBRA – SYLLABUS**

Email: [asansing@conejousd.org](mailto:asansing@conejousd.org)

Phone: 805-497-6711 ext. 2203

Textbook: Financial Algebra; Sgroi/Gerver;  
Cengage Learning; © 2011

**Mrs. Andrea Salisbury**

General info website: [whssalisbury.weebly.com](http://whssalisbury.weebly.com)

Grades Website: <http://q.conejousd.org>

Classroom Materials: Google Classroom (see teacher for code)

### **Books and Materials:**

Students will be expected to come to class prepared everyday with notebook paper, writing instruments and their physical textbook (online textbooks are not an alternative to the physical textbook in the classroom). Pencils will be required for any assignments that are turned in, including tests. Calculators are discussed below. Cell phones and other electronic device may not be out at any time during class without explicit, prior permission. Students will have access to many additional materials online through Google Classroom. I will also supply students with additional materials over the course of the year.

**GRAPHING CALCULATOR:** The graphing calculator will be an important tool used in Financial Algebra. The model used in class is the Texas Instruments TI-84. A class set will be provided during class and during office hours. In addition, the Math Center has graphing calculators for use during Math Center Hours. Students are not allowed to use their own calculator on in-class assessments and must use the calculators provided in class. Students are encouraged, but not required, to have their own calculator at home. Additionally, a class set of graphing calculators will be available in the Math Center during Math Center hours. Any calculator in the TI-83 or TI-84 family works in a similar fashion as the TI-84s provided in class. The same cannot be said for other makes and models of calculators. Calculator features and graphing utilities found on cell phones, tablets or other electronic devices will typically not be permitted in class. Graphing calculators like the TI-84 are permitted on SATs, ACTs and AP Tests, so it is important that students are comfortable using them.

### **Grading System:**

Grades are earned, not given. Grades are determined using the percentage of points that a student has earned, compared against the total amount of points possible for the class. Points are earned on assessments, homework, class work/activities, and projects. Students should be in the habit of regularly checking their grades online (see website above). A standard +/- grading scale will be used for final averages.

### **Homework:**

- A schedule of assignments is given each unit and is also posted online and in the classroom.
- Homework is to be completed and checked for accuracy before the student enters the class.
- Answers to the previous day's HW will be given in the back of the book and online.
- Students will be given an opportunity to have homework questions answered in class.

Homework will be checked daily for completion.

- Assignment must be completed and out on the student desk at the beginning of the period
- Work must be neat, legible, complete (work must be shown, figures and drawings included)
- Name, period, and assignment must be displayed on the page.
- Each checked assignment is worth 2 points unless otherwise specified.
- Students will receive a stamp for each on-time homework assignment completed. Students will turn in the homework sheet at the end of each unit. All homework for the unit should be stapled, in chronological order, and turned in on test day. Homework turned in test day without a stamp will receive half credit. No homework will be accepted after the assignment's chapter test day.

### **Classwork:**

Classwork includes, but is not limited to, warm-ups, notes, journal entries, individual and group activities, and test/quiz corrections. Some classwork assignments are collected and graded on the day the classwork is assigned and completed, while other assignments are given extended completion dates. Classwork assignments are worth 1-20 points each and must show all work. Students will receive up to 70% credit for late classwork turned in by the day of the assignment's chapter test.

**Projects:** Projects will be given throughout the semester. Projects may be individual, group, or partner projects and may involve the use of computer programs and graphing calculators. Projects may involve research out of class. For most projects, students are given time in class to work with peers and receive help from the instructor. Students who are absent will miss this opportunity for valuable instruction and assistance. Late projects are 10% off per school day late. After 3 school days late, the project will be worth up to 70%. Once an assignment submitted, it cannot be resubmitted. The last day to turn in late projects is the last day of the week before semester final exams.

### **Assessments:**

**Assessments** are comprised of tests and quizzes that cover the state standards. Quizzes can be as small as 3 points, and most major tests are typically 100 points. Unit tests will always be announced in advance, but quizzes **may or may not be announced in advance**. There is usually at least one quiz per chapter and often more. Tests and quizzes will be reviewed with students in class. Tests will NOT be returned home with students. A final exam will be given during the school-wide regularly scheduled final exams.

### **Extra Help:**

- Westlake High School has a Math Center where students may come in to get help from a trained student tutor. Information regarding the Math Center will be posted in my classroom and on the WHS website. Please be advised that Math Center runs on a first come, first served basis. Sessions immediately before tests are often crowded. We very rarely have to turn students away, but it sometimes happens. It is wise to seek help as soon as you need it, and not wait until the last minute.
- Additionally, I will be available approximately once a week for student help. Dates will be posted in my classroom. Students needing to discuss grades or other concerns can also make an appointment with me.

### **Classroom Behavior:**

- All students are expected to come to class prepared to learn.
- Students are to come to class everyday with the required materials.
- Students are to be attentive during lectures and take proper notes.
- Electronic devices may only be used in class with explicit, prior permission. *Having electronic devices visible during a test/quiz or test/quiz corrections will result in an academic dishonesty action.*
- Students are not allowed to film or take pictures at any time in the classroom or during class without explicit, prior permission.
- Food and drinks are not allowed, except water.

- Rude or disruptive behavior will not be tolerated.

### **Attendance and Tardies:**

- Students who are not in their seats when the tardy bell rings will be assigned a tardy.
- Students who need to leave class to get books or supplies may also be assigned tardy.
- Students tardy or gone from class for more than 15 minutes will be assigned an absence.
- Students who are absent from class for more than 30 minutes for school activities or sports will be marked absent. Please see the attendance office to clear such absences.
- Students who expect to be absent on a test day due to a sport or school activity should see me ahead of time to arrange an alternate test time.
- Students who are only absent on review days before a test are still expected to take the test with the class.
- Students who are absent on a test day must take the test in class on the day they return to school.
- Assignment sheets and notes are typically posted on Google Classroom and given to students, and absent students are expected to keep up with classwork and homework. Absent students should get notes from a classmate or online. Students who are absent for extended periods of time should try to keep up with classwork and homework as posted, then meet with me upon their return to schedule any make-up work or tests. You have as many days as you were absent to turn in late work.
- As projects are assigned in advance, projects are not excused due to absences. Students absent on the day a project is due must have the project brought to school by some means.
- There are some class activities that cannot be made up, such as computer labs; students absent during such activities will receive no credit for the missed activity.

### **Academic Honesty (Bd. Pol. 5131.9)**

*Definition:* Academic Dishonesty is a deliberate attempt to disrupt the learning process by misrepresenting another's work as one's own. Dishonesty during tests or classwork includes unauthorized communicating; copying materials or allowing another student to copy; using prohibited notes or devices; obtaining prior knowledge of test content; and/or removing or distributing all or part of any test. Copying another person's assignment; providing homework/classwork for another student to replicate; plagiarizing or submitting a paper or project which is not one's own work; and submitting falsified information for grading purposes are also examples of dishonesty.

#### *Consequences:*

##### First Infraction

- The teacher will conference with the student and record a zero for that assignment.
- Within five school days, the teacher will notify the parent and send a referral to the appropriate administrator noting the infraction.
- The student will be placed on contract, with the understanding that a second infraction in the same or any other class will result in the student's removal from the course in which the second infraction occurred. The contract will remain in effect for two years from the date of infraction.

##### Second Infraction

- The teacher will send a referral to the appropriate administrator noting the infraction.
- Within five school days, the parent will be notified, and the student will be removed from the course and placed in a Study Hall with a failing grade for the semester.

*\*To benefit each year's unique set of students, these rules and policies are subject to change **with prior written notice** to the student and parents.*